



Portsmouth Public Library Fees for Service: Non-Resident Card Policy

The Portsmouth Public Library offers access to a comprehensive collection of materials, in a safe and appealing environment, to encourage social, economic, cultural, and intellectual growth to meet the ever-changing needs of the citizens of Portsmouth. However, there are limits to what can be provided with budgeted funds. Virginia residents who do not live, own property, operate a business in, work for the City of Portsmouth, or are active students at Tidewater Community College - Portsmouth Campus, a non-resident card with an annual non-refundable fee of \$20.00 will be imposed. The non-resident card provides the same borrowing privileges as Portsmouth residents -- including holds, interlibrary loans, reserve meeting rooms (applicable fees apply), and access to electronic resources.

Proof for non-residency fee exemptions must include, but are not limited to the following:

- Property tax receipt
- Mortgage statement
- Business license
- City of Portsmouth ID card
- TCC-Portsmouth student ID card

The fee shall be payable on July 1st of each year or at such time thereafter as an individual subject to the fee shall seek to use a library card. Revenue generated from non-resident fees shall be deposited for use for approved city library purposes in a Library Special Revenue Fund.